CALIFORNIA VANPOOL AUTHORITY
1340 North Drive | Hanford, California 93230
(559) 852-2711 Main | (559) 587-0714 Fax
Toll-Free 1-866-655-5444
www.calvans.org

CalVans Board of Directors

Meeting Agenda

Member Agencies: Association of Monterey Bay Area Governments, Fresno Council of Governments, Imperial County Transportation Commission, Kern Council of Governments, Madera County Transportation Commission, Merced County Association of Governments, Riverside County Transportation Commission, San Bernardino County Transportation Authority, San Joaquin Council of Governments, Santa Barbara County Association of Governments, Stanislaus Council of Government, Tulare County Association of Governments and Ventura County Transportation Commission.

Date: **August 13th, 2020**	Start Time: **10:00 am**
Location: Meeting will be held via Teleconference. Please join the meeting from your phone.	*Call in Number*: **1-877-209-8924** *Please mute the line if not speaking*
Last Meeting: **June 11th, 2020**	Next Meeting: **September 10th, 2020**

Teleconference call-in number is 1-877-209-8924

THE CALIFORNIA VANPOOL AUTHORITY PUBLIC MEETING PROTOCOL IN RESPONSE TO COVID-19

The California Vanpool Authority hereby provides notice that it will convene its regularly scheduled public CalVans Board of Directors meeting via teleconference and will close its Conference Room to the public. These actions are due to the COVID-19 pandemic. California Governor, Gavin Newsom, issued Executive Order N-25-20 on March 12, 2020 allowing local or state legislative bodies to hold meetings via teleconference and to make meetings accessible electronically. Executive Order N-29-20 on March 17, 2020 provided guidance regarding the assembling of public meetings without violating the open meeting laws found in the Bagley-Keene Act and the Brown Act. All requirements in both the Bagley-Keene Act and the Brown Act expressly or impliedly requiring the physical presence of members, the clerk or other personnel of the body, or of the public as a condition of participation in or quorum for a public meeting are hereby waived. In addition, the State of California Public Health Officer issued Executive Order N-33-20 on March 19, 2020, ordering all individuals living in the State of California to Shelter in Place at their place of residence and to temporarily close businesses including public event and gatherings. The order stresses that when engaged in unrestricted activities or otherwise, citizens need to practice "social distancing" at all times. The order directs the State Office of Emergency Services to take the necessary steps to ensure compliance. This order will remain in effect until further notice.

Members of the public who wish to participate in the meeting electronically may use the Call in Number noted on this meeting agenda. The public may submit written comments on any matter within the authority's subject matter jurisdiction, regardless of whether it is on the agenda, for the authority's consideration or action. Those comments will be entered into the administrative record of the meeting when received by 4:00 p.m. on the afternoon of the noticed meeting. To submit written comments for inclusion in the meeting record please email calvans@co.kings.ca.us.

A person with a qualifying disability under the Americans with Disabilities Act of 1990 may request the Authority provide a disability-related modification or accommodation in order to participate in any public meeting of the Authority. Such assistance includes appropriate alternative formats for the agendas and agenda packets used for any public meetings of the Authority. Requests for such assistance and for agenda packets should be made by email to calvans@co.kings.ca.us to California Vanpool Authority. The request should be received 72 hours before the public Authority meeting. An electronic posting of the agenda will be available for review at the CalVans website and can be accessed here: https://calvans.org/agenda-items.

Agenda Item	Page(s)	Action
1) Welcome		
2) Call to Order and Roll Call PUBLIC COMMENT (Unscheduled Appearances) Persons may address the Board directly on any agenda item or on other topics of interest to the public, which are within the subject matter jurisdiction of the Board. Two (2) minutes are allowed for each item.		
3) Consent Agenda A. Approval- Board Meeting Minutes of June 11th, 2020 (Attachment 1) Page 11 B. Withdrawal of SBCTA from the CalVans JPA effective July 1, 2020 (Attachment 2) Page 16 C. Authorize sale of retired vehicles D. Approve solicitation for RFP for 111 GMC 15-passenger vans	 3 3 3 4	 Action Action Action Action
4) Staff Report and Program Updates A. Ad hoc Finance Committee update B. Fresno, Tulare and DOL facemask campaign C. FY 19-20 reports for counties D. Operational changes completed E. Switching fuel system provider F. Suspend NTD Reporting	 4 4 5 9 9 10	 Discussion Discussion Discussion Discussion Discussion Discussion
5) Closed session A. Personnel Matters: [Govt. Code Section 54957] Public Employment	 10	 Action
6) Adjourn ◊ The next regularly scheduled meeting is set for Thursday, September 10, 2020 @ 10:00 am	10	

3) CONSENT AGENDA

A. Approval of Board Meeting Minutes of June 11th, 2020 - (Attachment 1)

The attached minutes from the last meeting are ready for approval, pending any changes from the members.

B. Withdrawal of SBCTA from CalVans JPA - (Attachment 2)

The San Bernardino County Transportation Authority (SBCTA) wishes to withdraw from the CalVans JPA agreement. The attached Resolution 20-02 does not impact either agency and becomes effective January 3, 2021 upon the conclusion of the 180-day waiting period. (Attachment 3)

This action does not impact either agency financially or otherwise and staff recommends the acceptance of the request to withdrawal.

C. Declare Specified Surplus Assets

Staff has identified 15 vans that have been taken out of service. These vans are unable to meet emission standards, have aged or reached mileage ouside of useful life or have prohibitive repair costs. A list of these vehicles is provided below. Staff is presently using the www.publicsuplus.com website. The site is used by various Counties and Cities to dispose of surplus property. The sale of older vans generates approximately $5000 per vehicle.

Staff requests approval of the disposal of the 15 surplus vehicles at public auction.

VAN #	YEAR	MILEAGE	MAKE	MODEL	CAPACITY	VEHICLE IDENTIFICATION NUMBER (VIN)	TYPE	FUEL TYPE
5	2003	269562	GMC	Savana	15	1GJHG39U131129555	VP	Gasoline
13	2003	288495	GMC	Savana	15	1GJHG39UX31222879	VP	Gasoline
18	2004	231107	GMC	Savana	15	1GJHG39U041126843	VP	Gasoline
40	2004	217041	GMC	Savana	15	1GJHG39UX41188346	VP	Gasoline
50	2004	332903	GMC	Savana	15	1GJHG39U441202693	VP	Gasoline
52	2004	257557	GMC	Savana	15	1GJHG39U341238410	VP	Gasoline
56	2004	308259	GMC	Savana	15	1GJHG39U841236555	VP	Gasoline
66	2004	312231	GMC	Savana	15	1GJHG39U141246733	VP	Gasoline
100	2005	344847	GMC	Savana	15	1GJHG39U251160090	VP	Gasoline
113	2006	214085	GMC	Savana	15	1GJHG39U561105604	VP	Gasoline
116	2006	297862	GMC	Savana	15	1GJHG39U861106147	VP	Gasoline
139	2008	274270	Chevrolet	Express	15	1GAHG39K681107895	VP	Gasoline
142	2006	309538	GMC	Savana	15	1GJHG39U161275281	VP	Gasoline
181	2006	400314	GMC	Savana	15	1GAHG39UX61120812	VP	Gasoline
669	2007	131686	GMC	Savana	15	1GJHG39U771244361	FL	Gasoline

D. Approve solicitation for up to 111 GMC/Chevrolet 15-passenger vans

Various round 3, 4 & 5 Affordable Housing and Sustainable Communities (AHSC) projects will fund up to 220 new GMC/Chevrolet vans for use as farmworker vanpools to be placed into service in several regions between 2021-2023.

Below is a list of the project location, year model of the van and the number of new vans to be acquired, at zero cost, that will help to expand the program with and additional 220 CalVans fleet vehicles. With an average cost of $36,000 per vanpool, and an additional $10,000 for agricultural upfitting, CalVans will aquire approximately $8.8 million in vehicles with a zero no match contribution. *Partial award.

*AHSC McFarland	2021 30 Vans	AHSC Ridgecrest	2022 35 Vans
AHSC Imperial	2021 80 Vans	AHSC Coachella	2023 40 Vans
AHSC Coalinga	2022 35 Vans		

Staff is recommending the approval of the solicitation of up to 111 new vans for delivery in Spring of 2021.

4) STAFF REPORT AND SYSTEM UPDATES

A. Ad hoc Finance Committee Update

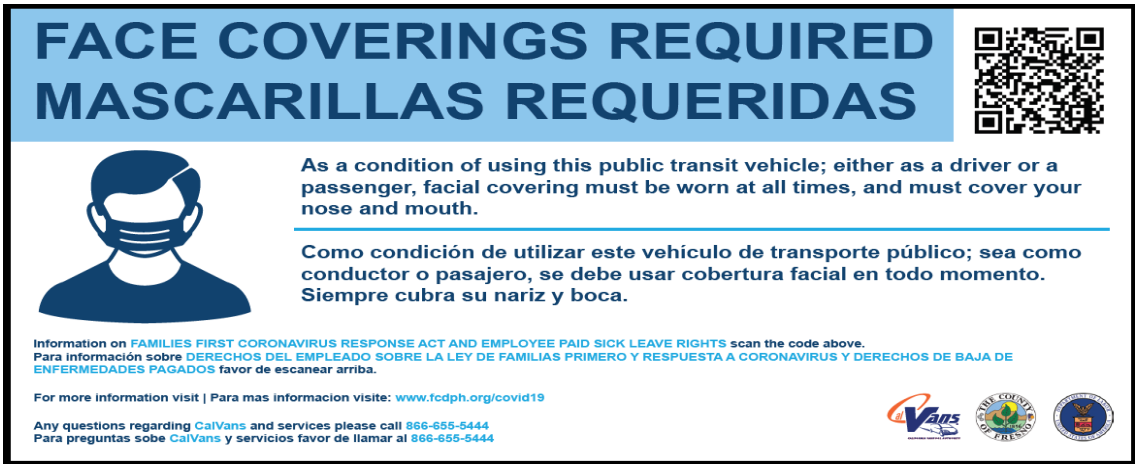
The CalVans Finance Committee met in August and discussed alternate funding, and CPA recomendations. The committee should be concluding and presenting findings and recommendations at the next regular CalVans Board meeting.

B. Facemask Campaign

Fresno County Department of Public Health has provided staff with 7,500 reusable masks to issue to Fresno county farmworker vanpool. We have delivered facemasks to approximately 1017 farmworkers with another 1000 remaining. The only request Fresno CDPH had was to madate the use of facial masks as a condition of riding in the van. Several contact tracing investigations have lead FCDPH to determine that many Central Valley farmworkers are not able to social distance in rideshare vehicles. As the number of illnesses continue to increase in the Central Valley, this request was combined with social media campaign to help spread the message. Messages are being sent to all vanpools to remind groups of the need to wear a mask to help stop the spread.

Tulare United Way provided staff 4,000 additional masks for use in any region.

Staff has also collaborated with the Federal Department of Labor Wage and Hour division to provide a QR Code to easily help access paid sick leave information and eligibility to working farmworkers, to help understand what benefits are should they fall ill to COVID-19. Staff prepared the window sticker on the next page for this purpose.



C. FY 19-20 Reports for Counties

Staff has completed the process of counting and reporting all passengers, hours and miles driven by each vanpool, as well as passenger lane miles. The passenger lane miles, less the miles the vanpool traveled gives you the miles that were reduced through vanpooling, as opposed to the riders driving by themselves to work.

The following summarizes the activity for the past 9 years for some regions:

Fresno	Passengers	Miles	Pass Lane Miles	
Reporting Year	Totals	Totals	Totals	
19-20	567,905	2,052,374	22,628,539	**-14%**
18-19	630,114	2,345,950	26,379,140	**-6%**
17-18	627,254	2,421,507	27,969,978	**0%**
16-17	627,919	2,535,512	27,866,437	**-3%**
15-16	528,510	2,664,372	28,798,622	**-1%**
14-15	542,780	2,723,078	29,102,300	**24%**
13-14	467,791	2,446,214	23,511,975	**11%**
12-13	498,640	2,446,109	21,144,454	**6%**
11-12	475,371	2,350,598	19,995,972	**22%**
10-11	383,537	1,899,637	16,359,577	

Tulare	Passengers	Miles	Pass Lane Miles	
Reporting Year	Totals	Totals	Totals	
19-20	480,583	1,628,152	17,977,044	**-15%**
18-19	545,917	1,919,824	21,218,487	**-11%**
17-18	577,525	2,235,792	23,923,867	**18%**
16-17	490,469	2,161,996	20,191,011	**-4%**
15-16	437,588	2,115,298	21,102,594	**20%**
14-15	375,503	1,915,166	17,598,789	**0%**
13-14	409,268	2,112,383	17,642,149	**15%**
12-13	421,007	2,060,590	15,305,562	**-3%**
11-12	435,893	2,071,857	15,797,548	**25%**
10-11	346,854	1,675,420	12,638,598	

Monterey	Passengers	Miles	Pass Lane Miles	
Reporting Year	Totals	Totals	Totals	
19-20	785,256	1,972,320	22,563,659	**5%**
18-19	640,906	1,866,164	21,567,922	**18%**
17-18	539,532	1,618,907	18,352,399	**9%**
16-17	432,047	1,454,760	16,838,862	**10%**
15-16	366,908	1,293,118	15,299,887	**69%**
14-15	254,197	788,291	9,050,562	**48%**
13-14	177,972	646,273	6,129,161	**43%**
12-13	131,090	403,481	4,294,297	**8%**
11-12	117,033	389,749	3,982,283	**52%**
10-11	74,053	292,848	2,624,019	

Kings	Passengers	Miles	Pass Lane Miles	
Reporting Year	Totals	Totals	Totals	
19-20	323,812	1,055,357	11,874,041	**-22%**
18-19	394,991	1,349,421	15,143,155	**-5%**
17-18	407,486	1,447,150	15,898,802	**20%**
16-17	351,194	1,516,935	13,255,349	**-4%**
15-16	368,358	1,601,786	13,828,594	**-4%**
14-15	388,544	1,727,883	14,367,959	**8%**
13-14	351,216	1,750,843	13,248,657	**7%**
12-13	345,820	1,758,423	12,356,831	**14%**
11-12	307,185	1,643,521	10,854,598	**10%**
10-11	280,119	1,462,564	9,904,933	

Imperial	Passengers	Miles	Pass Lane Miles	
Reporting Year	Totals	Totals	Totals	
19-20	126,192	443,943	5,005,632	**-23%**
18-19	130,160	561,816	6,494,752	**-15%**
17-18	166,612	650,716	7,607,511	**-16%**
16-17	175,385	714,900	9,010,726	**102%**
15-16	97,344	375,198	4,471,030	**203%**
14-15	38,109	124,552	1,475,058	**93%**
13-14	18,834	93,905	763,077	**-47%**
12-13	40,610	114,233	1,444,972	**540%**
11-12	4,709	17,146	225,685	**379%**
10-11	888	5,596	47,115	

Kern	Passengers	Miles	Pass Lane Miles	
Reporting Year	Totals	Totals	Totals	
19-20	126,641	398,874	4,542,385	**-21%**
18-19	146,642	526,951	5,780,247	**-12%**
17-18	168,498	603,725	6,571,821	**-4%**
16-17	164,844	720,018	6,822,704	**-12%**
15-16	164,448	830,695	7,723,094	**49%**
14-15	122,773	573,495	5,197,444	**65%**
13-14	69,882	351,766	3,149,351	**-40%**

12-13	108,559	570,550	5,286,133	**11%**
11-12	106,711	487,683	4,773,692	**-8%**
10-11	105,048	522,891	5,196,769	

Ventura	Passengers	Miles	Pass Lane Miles	
Reporting Year	Totals	Totals	Totals	
19-20	178,657	357,573	4,120,110	**24%**
18-19	146,299	281,079	3,316,885	**11%**
17-18	106,302	252,763	2,993,660	**-45%**
16-17	108,871	444,907	5,482,675	**140%**
15-16	62,197	195,491	2,285,963	**39%**
14-15	57,523	140,159	1,643,779	**-37%**
13-14	87,413	254,065	2,620,805	**87%**
12-13	42,820	119,409	1,399,107	**-24%**
11-12	53,889	157,570	1,838,301	**8%**
10-11	46,941	162,292	1,702,782	

Madera	Passengers	Miles	Pass Lane Miles	
Reporting Year	Totals	Totals	Totals	
19-20	10,263	42,349	428,451	**12%**
18-19	8,662	37,507	381,596	**-94%**
17-18	79,988	470,600	6,029,907	**79%**
16-17	45,079	264,375	3,359,635	**2%**
15-16	46,651	261,259	3,291,728	**19%**
14-15	42,398	227,010	2,765,792	**-8%**
13-14	45,897	279,217	3,009,165	**7%**
12-13	52,040	250,021	2,824,892	**52%**
11-12	35,810	171,133	1,859,181	**-18%**
10-11	41,622	238,603	2,274,577	

Santa Barbara	Passengers	Miles	Pass Lane Miles	
Reporting Year	Totals	Totals	Totals	
19-20	453,512	786,006	9,726,248	**21%**
18-19	372,303	655,424	8,057,351	**42%**
17-18	226,537	470,685	5,665,180	**123%**
16-17	92,354	221,826	2,545,693	**0%**
15-16	82,746	219,790	2,539,923	**8%**
14-15	85,566	209,403	2,347,519	**205%**
13-14	18,395	88,823	770,070	**-2%**
12-13	39,168	83,756	785,073	**120%**
11-12	16,332	51,033	356,731	**2224%**
10-11	306	1,916	15,347	

San Luis Obispo	Passengers	Miles	Pass Lane Miles	
Reporting Year	Totals	Totals	Totals	
19-20	60,344	116,143	1,398,175	**-15%**
18-19	54,020	136,804	1,636,447	**44%**
17-18	26,099	94,405	1,138,658	**-53%**

16-17	34,561	210,970	2,406,954	**1%**
15-16	33,609	206,536	2,389,792	**8%**
14-15	29,817	194,986	2,220,654	**-18%**
13-14	36,790	318,825	2,722,964	**1%**
12-13	37,924	368,715	2,690,006	**18%**
11-12	35,503	302,357	2,288,619	**114%**
10-11	19,384	100,308	1,069,049	

Merced	Passengers	Miles	Pass Lane Miles	
Reporting Year	Totals	Totals	Totals	
19-20	76,720	346,409	4,188,761	**120%**
18-19	43,919	155,513	1,900,719	**-11%**
17-18	44,606	179,394	2,146,177	**611%**
16-17	8,887	39,554	301,892	**-59%**
15-16	20,032	75,570	738,612	**5%**
14-15	17,200	99,865	705,910	**-36%**
13-14	24,381	142,750	1,094,848	**247%**
12-13	7,536	50,492	315,936	**0%**
11-12	9,221	46,240	314,986	**-50%**
10-11	15,340	73,654	632,674	

San Joaquin	Passengers	Miles	Pass Lane Miles	
Reporting Year	Totals	Totals	Totals	
19-20	20,531	72,548	725,699	**112%**
18-19	12,979	37,931	343,079	**-57%**
17-18	19,087	69,793	799,183	**234%**
16-17	3,132	19,308	239,361	

Riverside	Passengers	Miles	Pass Lane Miles	
Reporting Year	Totals	Totals	Totals	
19-20	47,108	120,945	1,471,478	**433%**
18-19	6,951	22,948	276,248	**-67%**
17-18	19,720	83,560	847,378	**299%**
16-17	6,723	25,106	212,411	

Stanislaus	Passengers	Miles	Pass Lane Miles	
Reporting Year	Totals	Totals	Totals	
19-20	8,604	15,661	161,310	**-71%**
18-19	16,440	52,194	552,062	**239%**
17-18	4,843	13,445	162,658	**-2%**
16-17	4,259	14,346	165,766	

Non-JPA Counties	Passengers	Miles	Pass Lane Miles	
Reporting Year	Totals	Totals	Totals	
Alameda	6,146	27,938	356,178	
Humboldt	5,948	12,745	154,180	
Lake	19,307	29,136	396,756	
Los Angeles	423	1,218	11,372	

Mendocino	3,444	3,613	39,917	
Napa	20,014	55,008	699,219	
Sacramento	3,122	7,828	94,982	
San Benito	24,590	75,743	854,277	
San Diego	940	3,496	38,994	
Santa Clara	8,548	21,924	236,944	
Solano	12,671	32,092	380,357	
Tehama	1,848	3,055	36,662	
Yolo	1,495	1,575	18,648	
Yuma	208,423	669,531	7,287,022	

All Regions	Passengers	Miles	Pass Lane Miles	
Reporting Year	Totals	Totals	Totals	
19-20	3,583,047	10,353,557	117,417,041	**-4%**
18-19	3,368,188	10,723,240	121,833,545	**-4%**
17-18	3,173,823	11,155,412	126,495,991	**12%**
16-17	2,665,582	10,724,055	113,160,825	**4%**
15-16	2,375,116	10,385,307	108,933,735	**16%**
14-15	2,154,084	9,351,236	93,729,888	**16%**
13-14	1,860,306	9,131,057	80,573,515	**4%**
12-13	1,983,353	9,079,827	77,218,081	**18%**
11-12	1,678,892	8,020,603	65,545,721	**23%**
10-11	1,327,580	6,505,492	53,126,044	

D. Operational changes completed-

The uniform rate of $1.35 across all regions took place July 13, 2020. Employers and volunteer vanpool drivers were notified that a $250 charge would be applied for vans that are returned in unacceptable condition effective July 1, 2020. The minimum fare charge will begin October 1, 2020 to recover non-use charges associated with a parked vehicle and helps recover operating costs; telematics, leases, maintenance and insurance costs. Affected employers were notified that the employer vanpool would conclude September 25, 2020.

E. Switch fuel system provider-

Staff tested new fuel vendor ComData. Tested 50 general vanpools by providing each authorized driver with a card vs. one shared card for the van itself. This has reduced the need for call outs for fill-ups. The new vendor provides 3% rebate on all purchases with added merchants for; diesel, CNG and electric charging on the same card. Emergency services can also be authorized, and finally but most importantly the ComData system integrates with IntelliShift to compare card GPS transactions with vehicle GPS locations to identify fraudulent transactions quickly. Gas stations were the only merchants that were not required until October 1, 2020 to chip cards. This change will not result in an increase for the agency and in fact merchants with (Europay, Mastercard and Visa) EMV payment-processing standards have seen a 75% drop in lost fraud dollars since September 2015 when chips were mandated.

F. Suspend NTD reporting (temporarily)-

To allow staff to save an additional $200,000 during the pandemic and current FY, CalVans' voluntary reporting to the FTA's National Transit Database will be suspended until further notice. The telematics for the vanpools will continue to be utilized for safety and billing and reports will be stored. This change will affect the data reported on behalf of the member agencies within the next 24 months.

The image below shows the costs associated with this reporting and the duties associated with the staff who process subsidies. These subsidies are directly tied to the direct funding from the participating agencies. This loss of subsidies will affect the vanpool groups residing in the counties that are currently providing them as noted on our website: https://calvans.org/cost-calculators.

CALVANS
COST OF NTD REPORTING

Billable Hours Rate includes
19/20 Hourly Rate + Employee Fringe Benefits + Overhead

TITLE	Billable Hourly Rate	Annual Hours	TOTAL	Description of Preparation
Acct Clerk I	$ 42.50	235	$ 9,987.50	Audits/Codec Subsidy Vouchers
Acct Clerk I	$ 43.75	100	$ 4,375.00	Prepares Subsidy Deposits
Acct Clerk II	$ 45.06	1713.6	$ 77,214.82	Monitor Activity/ Prepare Monthly/Quarterly Subsidy billings
Acct Clerk II	$ 45.72	1428	$ 65,288.16	Prepare Monthly and Annual NTD reports for Analyst
Acct Clerk III	$ 51.82	260	$ 13,473.20	Monitor and Input Van Subsidy Activity. Posst to Quick Books
Acct Clerk III	$ 56.41	235	$ 13,256.35	Post Farm Labor Subsidy payments
Independent Contractor	$ 85.00	145	$ 12,358.00	Preparea Annual NTD Reports for Analyst and Annual Inventory
Sr. Accountant	$ 85.66	200	$ 17,132.00	Review s/approve Monthly reports. Prepares Annual Audit reports
Executive Director	$ 99.57	500	$ 49,785.00	Review and approve Monthly reports. Prepare Annual reports
IntelliShift			$ 309,672.00	2018/19 Cost
Independent Contractor			$ 18,000.00	NTD Analyst - Annual contract
Executive Director			$ 678.11	NTD Training Class 2019
TOTAL ANNUAL COST WITH INTELLISHIFT			**$ 591,220.14**	
TOTAL ANNUAL COST WITHOUT INTELLISHIFT			**$ 281,548.14**	
IntelliShift - Telematics Vendor			$ 275,477.58	Fiscal year 2018/19 Cost
IntelliShift - Telematics Vendor			$ 309,672.00	Fiscal year 2019/20 projected cost - $309,672
IntelliShift - Telematics Vendor			$ 324,000.00	Fiscal year 2020/21 projected cost - $27,000 x 12= $324,000
				Contract Term 02/01/2021

5) CLOSED SESSION

A) Personnel Matters: [Govt. Code Section 54957]
Public Employment

6) MEETING ADJOURNED

◊ The next regularly scheduled meeting is Thursday, September 10, 20 @ 10:00 am.

CalVans Board of Directors Meeting Minutes

A regular meeting of the California Vanpool Authority was called to order by Joe Neves, Board member at 10:00am on June 11, 2020 via teleconference.

California Vanpool Authority Member Agencies

1. AMBAG – Association of Monterey Bay Area Governments
2. Fresno COG – Fresno Council of Governments
3. ICTC – Imperial County Transportation Commission
4. Kern COG – Kern Council of Governments
5. KCAG – Kings County Association of Governments
6. MCTC – Madera County Transportation Commission
7. MCAG – Merced County Association of Governments
8. RCTC – Riverside County Transportation Commission
9. SBCTA – San Bernardino County Transportation Authority
10. SJCOG – San Joaquin Council of Governments
11. SBCAG – Santa Barbara County Association of Governments
12. StanCOG – Stanislaus Council of Governments
13. TCAG – Tulare County Association of Governments
14. VCTC – Ventura County Transportation Commission

1. Call to Order

Roll Call – Clerk of the Board

Area Representation	Commissioner	Present	Absent	Joined After Roll Call
AMBAG	Steve McShane; Scott Funk (A)	X		
Fresno COG	Scott Robertson; Ray Leon (A)	X		10:16am
ICTC	Jim Predmore; Mark Baza (A)		X	
Kern COG	John Crump	X		
KCAG	Joe Neves; Doug Verboon (A)	X		
MCTC	Robert Poythress; Max Rodriguez (A)	X		
MCAG	Mike Villalta; Paul Creighton (A)		X	
RCTC	Joseph DeConnick; Michael Vargas (A)	X		
SBCTA	Rick Denison		X	
SJCOG	Charles Winn		X	
SBCAG	Ariston Julian; Joan Hartman (A)		X	
StanCOG	Jenny Kenoyer; Tony Madrigal (A)		X	
TCAG	Greg Gomez	X		
VCTC	James White; John Zargoza (A)	X		

Counsel present via teleconference: Nicholas Buss
CalVans staff in attendance via teleconference: Georgina Cardenas, Baldev Randhawa, and Teresa Rodriguez

Visitors in attendance via teleconference:

2. Unscheduled Appearances

None.

3. Consent Calendar

A. Minutes of Board Meeting Minutes of May 14, 2020

Board Clerk requested to correct date of minutes.

Motion Made By:	**McShane**		
2nd Motion By:	**Poythress**		
Motion (Pass/Fail)	**Pass**		
Commissioner	**Yea**	**Nay**	**Abstain**
Steve McShane	X		
Scott Robertson	X		
Jim Predmore			Absent
John Crump	X		
Joe Neves	X		
Robert Poythress	X		
Mike Villalta			Absent
Joseph DeConnick	X		
Rick Denison			Absent
Charles Winn			Absent
Ariston Julian			Absent
Jenny Kenoyer / Tony Madrigal			Absent
Greg Gomez	X		
James White	X		

4. System Update

A. Vanpool Use by Region Updates -
CalVans currently has 141 general vanpools and 565 agriculture vanpools. The largest growth this past year has been in the Monterey and Ventura/Santa Barbara area for farm labor. We have experienced a sharp decline in general vanpools and have seen no increase in interest in general vanpools outside of the San Joaquin Valley counties.

B. CalVans Website Updates
The CalVans website has been updated further to allow for mobile device enrollment and for driver updates.

C. SBCTA withdrawal from CalVans JPA
Staff received a request from San Bernardino County of Association of Governments to withdraw from the CalVans JPA agreement. CalVans has not had any vehicles in the region to date. This request to withdraw will not impact either agency and will be effective December 31, 2020.

D. Ad Hoc Finance Committee Update
The CalVans board members that currently participate in the Financial Committee have requested staff further research potential funding thru possible legislative changes. Staff will purse this avenue and report back to the Finance Committee.

E. Staff Schedule Changes
To minimize the exposure to staff and reduce the costs of overtime staff has proposed several shifts to reduce the number of employees in the office at any given time and to minimize on overtime and stand by costs.

5. Action Items

A. Authorize Sale of Retired Vehicles

Motion Made By:	**Poythress**
2nd Motion By:	**Crump**
Motion (Pass/Fail)	**Pass**

Commissioner	Yea	Nay	Abstain
Steve McShane	X		
Scott Robertson	X		
Jim Predmore			Absent
John Crump	X		
Joe Neves	X		
Robert Poythress	X		
Mike Villalta			Absent
Joseph DeConnick	X		
Rick Denison			Absent
Charles Winn			Absent
Ariston Julian			Absent
Jenny Kenoyer / Tony Madrigal			Absent
Greg Gomez	X		
James White	X		

B. Authorize Assignment of Lease/transfer of 27 Miocar vehicles to San Joaquin Valley Community Shard Mobility Inc.

Motion Made By:	**Gomez**		
2nd Motion By:	**McShane**		
Motion (Pass/Fail)	**Pass**		
Commissioner	**Yea**	**Nay**	**Abstain**
Steve McShane	X		
Scott Robertson	X		
Jim Predmore			Absent
John Crump	X		
Joe Neves	X		
Robert Poythress	X		
Mike Villalta			Absent
Joseph DeConnick	X		
Rick Denison			Absent
Charles Winn			Absent
Ariston Julian			Absent
Jenny Kenoyer / Tony Madrigal			Absent
Greg Gomez	X		
James White	X		

C. Approval of Budget for FY 20/21

Motion Made By:	**McShane**		
2nd Motion By:	**Poythress**		
Motion (Pass/Fail)	**Pass**		
Commissioner	**Yea**	**Nay**	**Abstain**
Steve McShane	X		
Scott Robertson		X	
Jim Predmore			Absent
John Crump	X		
Joe Neves	X		
Robert Poythress	X		
Mike Villalta			Absent
Joseph DeConnick	X		
Rick Denison			Absent
Charles Winn			Absent

Ariston Julian			Absent
Jenny Kenoyer / Tony Madrigal			Absent
Greg Gomez	X		
James White	X		

D. Authorize staff to lease purchase 3 Travel Trailers

Motion Made By:	**White**		
2nd Motion By:	**Crump**		
Motion (Pass/Fail)	**Pass**		
Commissioner	**Yea**	**Nay**	**Abstain**
Steve McShane	X		
Scott Robertson	X		
Jim Predmore			Absent
John Crump	X		
Joe Neves	X		
Robert Poythress	X		
Mike Villalta			Absent
Joseph DeConnick	X		
Rick Denison			Absent
Charles Winn			Absent
Ariston Julian			Absent
Jenny Kenoyer / Tony Madrigal			Absent
Greg Gomez	X		
James White	X		

E. Authorize Staff to request minimum fare charge for underutilized vans

Motion Made By:	**Poythress**		
2nd Motion By:	**Gomez**		
Motion (Pass/Fail)	**Pass**		
Commissioner	**Yea**	**Nay**	**Abstain**
Steve McShane	X		
Scott Robertson	X		
Jim Predmore			Absent
John Crump	X		
Joe Neves	X		
Robert Poythress	X		
Mike Villalta			Absent
Joseph DeConnick	X		
Rick Denison			Absent
Charles Winn			Absent
Ariston Julian			Absent
Jenny Kenoyer / Tony Madrigal			Absent
Greg Gomez	X		
James White	X		

F. Authorize Staff to incorporate a uniform fee for all farm labor vehicles

Motion Made By:	**McShane**		
2nd Motion By:	**Gomez**		
Motion (Pass/Fail)			
Commissioner	**Yea**	**Nay**	**Abstain**

Steve McShane	X		
Scott Robertson	X		
Jim Predmore			Absent
John Crump	X		
Joe Neves	X		
Robert Poythress	X		
Mike Villalta			Absent
Joseph DeConnick	X		
Rick Denison			Absent
Charles Winn			Absent
Ariston Julian			Absent
Jenny Kenoyer / Tony Madrigal			Absent
Greg Gomez	X		
James White	X		

G. Authorize staff to eliminate the employer van option

Motion Made By:	**McShane**		
2nd Motion By:	**White**		
Motion (Pass/Fail)	**Pass**		
Commissioner	**Yea**	**Nay**	**Abstain**
Steve McShane	X		
Scott Robertson	X		
Jim Predmore			Absent
John Crump	X		
Joe Neves	X		
Robert Poythress	X		
Mike Villalta			Absent
Joseph DeConnick	X		
Rick Denison			Absent
Charles Winn			Absent
Ariston Julian			Absent
Jenny Kenoyer / Tony Madrigal			Absent
Greg Gomez	X		
James White	X		

6. Miscellaneous Comments

None.

7. Next Meeting Date

The next board meeting is scheduled for July 9th, 2020 at 10:00 am.

The meeting was adjourned at 10:59 am.

Respectfully submitted,

Georgina Cardenas
CalVans Executive Director

RESOLUTION NO. 20-02

RESOLUTION OF THE CALIFORNIA VANPOOL AUTHORITY TO ACCEPT THE WITHDRAWL OF THE SAN BERNARDINO COUNTY TRANSORTATION AUTHORITY (SBCTA) FROM THE CALVANS JPA.

WHEREAS, the San Bernardino County Transportation Authority ("SBCTA") entered into a Joint Powers Agreement with California Vanpool Authority ("CalVans") on February 7, 2018, by execution of an Addendum to said Joint Powers Agreement as Resolution No. 18-026; and

WHEREAS, CalVans has no vanpools operating in any SBCTA region and does not foresee activity in the near future; and

WHEREAS, SBCTA desires to withdraw as a member agency of CalVans and terminate its contract with CalVans at the conclusion of 180-days notice or December 31, 2020.

THEREFORE BE IT RESOLVED, that the Board of Directors of the California Vanpool Authority hereby repeals Resolution No. 18-026.

PASSED AND ADOPTED at a meeting of the California Vanpool Authority held August 13, 2020 by the following vote:

AYES:_____ NAY:_____ ABSTAIN:_____ ABSENT:_____

The undersigned Chairperson of the Applicant here before named does hereby attest and certify that the forgoing is a true and full copy of a resolution of the California Vanpool Authority adopted at a duly convened meeting on the date above-mentioned, which has not been altered, amended or repeated.

Signature: _____ Date: _____
CalVans Board Chairperson

ATTEST:

_____
Teresa Rodriguez
Clerk of the Board